

Minutes of Annual General Meeting
Wednesday 20 October 2021
Online

Item	Action
1 Open	Meeting opened at 3.00pm. Chair of the Board of Directors, David Morrison, acknowledged that the meeting was taking place on Aboriginal land and recognised the strength, resilience and capacity of the Noongar people. The Chair welcomed members to the Volunteering WA AGM 2021.
SPECIAL GUEST	<p>Bridget Staude, CEO Teach Learn Grow (TLG)</p> <p>Guest speaker Bridget Staude introduced TLG's mission and programs, explained how integral volunteers are to the organisation and how it felt to be named Western Australia's 2021 WA Community Volunteer Organisation of the Year. TLG was founded in 2011 by university students who saw the gap between rural students and their metro peers. TLG has since morphed into an organisation run largely by 60+ passionate, high-achieving and skilled volunteers from all backgrounds and celebrated its 10 year anniversary in April 2021.</p> <p>With over 2,500 volunteers TLG work tirelessly to innovate and improve their programs and the impact they have on over 40 WA communities.</p>
2 Apologies	<p>Listed in Appendix 1 and tabled</p> <p>It was noted that Minister Whitby MLA was an apology due to parliamentary commitments.</p>
3 Confirmation of Minutes	<p>Minutes of Annual General Meeting 21 October 2020</p> <p>Motion 1: <i>that the minutes be accepted</i></p> <p><i>Moved: David Morrison</i> <i>Seconded: Pat Scally</i> Accepted</p>
4 Business Arising	No business arising
5 Report from Chair	<p>Chair David Morrison presented report highlighting:</p> <ul style="list-style-type: none"> • Volunteering WA's focus on providing the State's community sector with support to continue to deliver vital services through COVID-19 restrictions; • Commended the sector for tackling the challenges the pandemic and cyclone Seroja threw our way – and the efforts that are still ongoing; • Investment in volunteer services, technology infrastructure (recruitment and management software), and corporate volunteering programs which were key priorities the team worked on to help develop and enhance capabilities within the sector; • 2021-22 key strategies focus on growing stakeholder engagement, digital capabilities and workforce planning to ensure the organisations effectiveness, success and sustainability; • VWA will continue to build organisation capacity, increase capabilities to

	<p>recruit spontaneous volunteers during emergencies, and support members as they respond to ongoing and new challenges;</p> <ul style="list-style-type: none"> • Chair thanked VWA's valued members, volunteers and volunteering organisations across the State and acknowledged and thanked dedicated employees and fellow Board Members for their commitment and passion; • Chair paid tribute to each and every one of VWA's volunteers, and thanked them for their generosity, dedication and contribution to the community. <p>Motion 2: That the Chair's Report be accepted</p> <p><i>Moved: David Morrison</i> <i>Seconded: Justine Colyer</i> Accepted</p>
<p>6 Report from CEO</p>	<p>Report was presented by CEO Tina Williams. Key points were as follows:</p> <ul style="list-style-type: none"> • Acknowledgement to the Traditional Owners of the land, paying respect to elders past and present; • Acknowledgement of the volunteering and community sectors for the resilience they have shown throughout this year – especially during the recovery phases in early 2021; • New Minister for Volunteering, the Hon Reece Whitby MLA, has shown a strong commitment to volunteering - Volunteering WA are encouraged by his appreciation and enthusiasm for the sector; • Throughout the State Election VWA continued to advocate for the sector, calling for adequate funding and greater recognition for volunteering; • The McGowan Government recognised the vital role of volunteers in supporting the economic, social and cultural aspects of the community and committed to fund VWA's state-wide technology platform for emergency volunteering; • The decline in formal volunteering continues to impact services and communities and requires urgent attention, but there are opportunities presented with a shift towards informal, virtual and micro-volunteering; • Highlighted the following achievements: <ul style="list-style-type: none"> ➢ Reducing barriers to volunteering – through our advocacy and policy work. ➢ Evolving and adapting our services to support our members and the sector with resources to support volunteering in the pandemic; ➢ Enhancements to our volunteer recruitment and volunteer management platforms – thanks to Woodside, Eduka and other partners; ➢ Under these challenging conditions, we've grown corporate volunteering program 12% with Horizon Power and Perron Group joining our valued corporate partners Woodside, BHP and Bankwest – I'd like to thank them for their continued commitment to volunteering; ➢ It's great to be working more closely with several of our Volunteer Resource Centres in delivering the newly designed volunteer management activity program, funded by federal government. I'd like to thank everyone involved for their support and effort into developing and implementing the program; ➢ New and exciting initiatives have been developed through our partnerships with Lotterywest and Department of Communities and I would like to acknowledge and thank them for their support. • Thanks to staff and volunteers - grateful for their commitment and professionalism; • Thanks to the board for their guidance and expertise, and our members and stakeholders for their contributions and support;

	<ul style="list-style-type: none"> Extended invitation to biennial State Volunteering Conference in November and the Annual International Volunteer Day Garden Party on Thursday 2 December; <p>Motion 3: <i>That the CEO's Report be accepted</i></p> <p><i>Moved: David Morrison</i> <i>Seconded: Pat Scally</i> Accepted</p>
<p>7 Report from Treasurer</p>	<p>The Treasurer's Report and the Audited Financial Statements for the year ended 30 June 2021 were presented by Treasurer Jason Clifton. Main points:</p> <ul style="list-style-type: none"> VWA achieved a healthy surplus of \$431,234 for the 2020/21 financial year ensuring financial sustainability as the diversity and breadth of programs expanded; Revenue increased by 24% compared to the previous financial year with a number of new funding streams commencing. This included government and corporate grants for services to support members with assistance during the pandemic, volunteer recognition events and development of IT systems; There has been continued growth in the corporate volunteering program with several new partnerships commencing; Diversity of income streams continues to reduce reliance on government funding which represented 41% of total revenue for the 2020/21 financial year; Expenditure increased in line with revenue by 22%, with \$470,000 of outgoing grants to Western Australian volunteer involving organisations representing the majority of the overall increase; Majority of expenditure relates to staffing which represented 61% of overall costs; Volunteering WA continues to be in a strong financial position with adequate cash reserves and manageable liabilities; The 2021-22 operating budget has a forecast surplus with a 24% projected increase in revenue from new programs in addition to the ongoing core activities; Thanks to Executive Manager, Finance and HR, Andrea Cole, for providing accurate and timely financial reports to the Finance and Audit Committee to assist with the smooth running of the operation, to fellow Finance and Audit Committee members for assistance during the year and to the auditors, Hall Chadwick. <p>Motion 4: <i>That the financial statements for the year ended 30 June 2021, together with the audit report, be adopted</i></p> <p><i>Moved: Jason Clifton</i> <i>Seconded: Pat Scally</i> Accepted</p> <p>Motion 5: <i>That Chris Nicoloff of Hall Chadwick be appointed as external auditor of the Volunteer Centre of Western Australia (Inc) for the year ending 30 June 2022.</i></p> <p><i>Moved: Jason Clifton</i> <i>Seconded: David Morrison</i> Accepted</p>

<p>8 Election of Board of Directors</p>	<p>One nomination for one elected Board vacancy was received. As there was no contest for election the following person was declared as a board member for a three-year term:</p> <p>Craig Spencer, Regional Manager Wheatbelt, St John WA</p> <p>Additionally, David Morrison and Justine Colyer, members of the board for three years, renominated for a second and final term.</p> <p>Pat Scally and Karess Dias, co-opted members of the board for two years, renominated as elected Board members for a term of three years.</p> <p>As there was no contest for election to the board, Craig Spencer, David Morrison, Justine Colyer, Pat Scally and Karess Dias were declared elected.</p> <p>Motion 6: <i>That Craig Spencer, Justine Colyer, Karess Dias and Pat Scally are appointed as elected Board Members.</i></p> <p><i>Moved: David Morrison</i> <i>Seconded: Jason Clifton</i> Accepted.</p> <p>Chair stepped down so that CEO Tina Williams could move his appointment as an elected board member.</p> <p>Motion 7: <i>That David Morrison be appointed as an elected Board member.</i> <i>Moved: Tina Williams</i> <i>Seconded: Craig Spencer</i> Accepted.</p> <p>Tina handed back to Chair.</p> <ul style="list-style-type: none"> Chair thanked and farewelled long serving Board member Mr Tony Friday and acknowledged the significant contribution made by Tony through this term on the board 2016 to 2019 and more recently 2019 to 2021.
<p>9 Appointments</p>	<p>9.1 Patron Volunteering WA Patron, the Governor of Western Australia, the Hon Kim Beazley AC, continues as Patron for the duration of his term in office.</p> <p>Motion 8: <i>that Volunteering WA Patron, the Governor of Western Australia, the Hon Kim Beazley AC continues as Patron for the duration of his term in office - Accepted</i></p> <p>9.2 Hon Solicitor Chair thanked and made special mention of Mr Greg Paull who has volunteered his services to Volunteering WA since 1988. Greg Paull confirmed that he is prepared to continue in the role as Honorary Solicitor for the next year.</p> <p>Motion 9: <i>That Greg Paull continue in the role as Honorary Solicitor for the next year - Accepted</i></p> <p>9.3 Auditor This was dealt with under Item 7.</p>
<p>10 General Business</p>	<p>No items of general business were raised.</p>

11 Close	Chair thanked the Board, staff and volunteers for their assistance with the presentation of the Annual General Meeting Meeting closed at 3.30 pm
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VOLUNTEERING WA AGM WEDNESDAY 20 OCTOBER 2021

APOLOGIES

Organisation

Auspire - Australia Day Council (WA)
Bankwest
Belmont Business Enterprise Centre Inc
Board Director
Board Director
Brightwater Care Group Limited
Department of Communities
Department of Premier and Cabinet
Department of Premier and Cabinet
Hollywood Private Hospital
Honorary Solicitor
Kingsway Global Care
Kwinana Volunteer Resource Centre
Life Member
Life Member
Life Member
Local Drug Action Groups Inc.
Royal WA Historical Society Inc
State Library of Western Australia
The National Trust of Western Australia
Volunteering WA
Volunteering WA
Volunteering WA
Volunteering WA
WALGA
WA Ostomy Association

Name

Jenny Sophian
Heidi Madden
Carol Hanlon
Dr Megan Paull
Karess Dias
Jennifer Lawrence
Bev Jowle
Minister Whitby MLA
Mitchell Goff
Helen Morrell
Greg Paull
Grant Russell
Tanya Sander
Jan Knight
Jennifer Loveridge
Sallie Davies
Jennifer O'Mullane
Lesley Burnett
Mary Doyle
Bronwen Channon
Gloria Jacob
Nazreen Ellat
Marija Jelavic
Rosemary Van
Kelly McManus
Lorrie Gray