



Incorporated as Volunteer Centre of Western Australia (Inc.)

**Minutes of Annual General Meeting
Wednesday 17 October 2018
City West Lotteries House
2 Delhi Street West Perth**

Item	Action
1 Open	Meeting opened at 3.30pm. Chair of the Board of Directors, Craig Spencer, welcomed members and guests including special guest Hon Mick Murray MLA, Minister for Volunteering.
2 Attendance	Listed in Appendix 1
3 Apologies	Listed in Appendix 2 and tabled
4 Confirmation of Minutes	Minutes of Annual General Meeting 18 October 2017 Motion 1: <i>that the minutes be accepted</i> <i>Moved: Craig Spencer Seconded: Byron Mavrick Accepted</i>
5 Business Arising	No business arising
6 Report from Chair	Chair Craig Spencer presented report highlighting: <ul style="list-style-type: none"> • VWA's 30 year birthday and the growth of the organisation and its scope of activities during that period. Included special thanks to VWA Life Members Sallie Davies and Keith Edwards. • Excellent collaboration with and support from VWA's 700+ member organisations in a year of challenges to secure funding, resources and volunteers in the sector • Importance of the Volunteer Community Reference Group which provides a direct voice into Minister Murray's office and is a vital platform for driving the sector's policy direction • Farewell presentations and thanks to two long term VWA staff members, Peter Hopps and Maurene Palmer, and to Board Member Tim Prail who has completed his three year term on the Board Motion 2: <i>That the Chair's Report be accepted</i> <i>Moved: Craig Spencer Seconded: Byron Mavrick Accepted</i>
7 Report from CEO	Report was presented by CEO Tina Williams: <ul style="list-style-type: none"> • Reiterated Chair's comments regarding highlights for the year • Launch of new VWA website and continuing development of VWA's IT platform to assist with volunteer recruitment and management as well as providing essential data and measurement tools to enable clear demonstration of the actual contribution volunteering makes • VWA's seven external volunteer hubs continue to provide additional support to potential volunteers and volunteer managers • The annual member's survey continues to ensure delivery of relevant and effective services and are reflected in VWA's training program • Corporate volunteering continues to grow and is making a huge contribution to the volunteer sector with skilled and team based volunteering projects • Successful collaborations and partnerships continue to support VWA's annual events including National Volunteer Week, International Volunteer Day, Homeless

	<p>Connect Perth, International Volunteer Management Day and the WA Volunteer of the Year Awards.</p> <p>Motion 3: that the CEO's Report be accepted <i>Moved: Craig Spencer Seconded: Megan Paull Accepted</i></p>
8 Report from Treasurer	<p>The Treasurer's Report and the Audited Financial Statements for the year ended 30 June 2018 were presented by Treasurer Byron Mavrick. Main points:</p> <ul style="list-style-type: none"> • VWA's operations for the year resulted in a small surplus of \$14,894 on revenue of \$1.96m. It was noted both revenue and surplus were higher in 2016/17 due to a Lotterywest grant of \$168k for IT equipment • Projected revenue for 2018/19 is \$2.1m based on revenue from core funding grants and anticipated revenue from existing and new projects and fee for service activities. • Treasurer extended thanks to VWA's Senior Financial Controller Peter Hopps and to members of the Finance and Audit Committee for their excellent assistance throughout the year. <p>Motion 4: that the financial statements for the year ended 30 June 2018, together with the audit report, be adopted <i>Moved: Byron Mavrick Seconded: Tim Prail Accepted</i></p> <p>Motion 5: that Mr Timothy Turner CPA of Hewitt, Turner and Gelevitis be appointed as external auditor of the Volunteer Centre of Western Australia (Inc) for the year ending 30 June 2019 <i>Moved: Byron Mavrick Seconded: Megan Paull Accepted</i></p>
9 Minister's Address	<p>Address from Hon Mick Murray MLA, Minister for Volunteering, included congratulations to VWA on their 30th anniversary and an overview of the State Government's ongoing commitment to volunteering. Reiterated the importance of volunteers and volunteering to the State's economy and expressed pride in all that has been achieved within the sector and confidence in the continuing growth and vitality of sector going forward.</p>
10 Election of Board of Directors	<p>Three nominations for three Board vacancies were received. As there was no contest for election to the Board the following were declared elected:</p> <ul style="list-style-type: none"> • David Morrison, CEO, Adcorp • Fadzi Whande, Founder/Director, Whande Group • Justine Colyer, CEO, Rise
11 Appointments	<p>11.1 Patron Volunteering WA Patron, the Governor of Western Australia, the Hon Kim Beazley AC, Has agreed to continue as Patron. The appointment was confirmed on a show of hands.</p> <p>11.2 Hon Solicitor Greg Paull confirmed that he is prepared to continue in the role as Honorary Solicitor for the next year and his appointment was approved on a show of hands.</p> <p>11.3 Auditor This was dealt with under Item 8.</p>
12 Amendments to the Constitution	<p>Members were advised of a review of the VWA constitution in line with the requirements of the Associations Incorporation Act 2015. The review of the constitution included scrutiny of the document by the Honorary Solicitor resulting in an expansion of the sections dealing with disputes and mediation. The opportunity was also taken to modernise the language in the document and clarify wording where appropriate. A copy of the constitution recommended for adoption was circulated to all members with the notice of meeting on the 13th September 2018.</p>

	<p>Motion 5: that the Constitution of the Volunteer Centre of WA Inc as amended October 2018 be adopted.</p> <p><i>Moved: Craig Spencer Seconded: Maija Hildebrand</i> <i>Motion carried on a vote of 45 members from the floor and 19 proxy votes.</i></p>
13 Special Guest	The Chair interviewed Ruby Eagle, recipient of the 2018 Community Newspaper's <i>Spirit of Volunteering Award</i> , regarding her volunteering over 24 years with AQWA, as a volunteer at the Perth Airport and her international experience as a volunteer teacher in the Marshall Islands.
14 General Business	No items of general business were raised.
15 Close	<p>Chair thanked the Board, staff and volunteers for their assistance with the presentation of the Annual General Meeting and invited guests to stay for further networking and hospitality.</p> <p>Meeting closed at 4.30 pm</p>

APPENDIX 1

VOLUNTEERING WA AGM WEDNESDAY 17 OCTOBER 2018
ATTENDANCE LIST

Organisation	Name
Armadale Volunteer Service	Annette Bowden
AQWA	Ruby Eagle
Award - People's Choice	Peter Rudd
Bankwest	Marilyn Martinick
BHP	Belinda Fox
Breast Cancer Care	Rachael Glassey
Cancer Council WA	Jennie Loveridge
CEWA	John Bouffler
City of Canning	Debra May
City of Joondalup	Rob Dickason
City West Lotteries House	Tricia Slee
Clubs WA	Michelle Hall
Department of Communities	Scott Hollingsworth
Department of Communities	Vanessa Harvey
Department of Communities	Jo Brooker
Department of Communities	Georgia Barrett Lennard
Department of Communities	Kathryn Ashworth
Dept of Fire and Emergency Services	Jennifer Pidgeon
ECU	Liz Beresfor
ECU	Clair Mermejo
EdConnect Australia	Gerri Clay
Ferngrove Wines	Jane Willis
Friends of Royal Perth Hospital	Jolie Knuckey
Joondalup Volunteer Resource Centre	Sahara Scaddan
Life Member	Keith Edwards
Melville Cares	Avril Eady-Rivers
Minister's Office	Matt Kavanagh
Murdoch University	Sally Paulin
Murdoch University	Judy McCallum
Murdoch University Guild of Students	Jodie Ng
Nedlands Volunteer Resource Centre	Robyn Forrest
Notre Dame Volunteer Network	Donna Temptra
Peel Volunteer Resource Centre	Vicki Pollard
Rise	Lisa Begley
Save the Children	Kristine O'Ferrall
Southcare Inc	Nicky Howe
The Smith Family	Tim Galloway
Uniting Church Community Services	Ian Passmore
UWA	Lana Robinson
UWA	Momoko Fujita
VCRG	Rambo Ramdianee
VCRG	Esme Bowen
VCRG/Australian Red Cross	Maija Hildebrand

Victoria Park Centre for the Arts	Clare Szmekura
VWA Staff	Andrea Cole
VWA Staff	Traci Gamblin
VWA Staff	Maurene Palmer
VWA Staff	Laura Koh
VWA Staff	Monika Page
VWA Staff	Karan Nagrani
VWA Staff	Lorena Castelo
VWA Staff	Angelina Fernandez
VWA Staff	Tina Williams
VWA Staff	Gilda Davies
VWA Staff	Jane Mason
VWA Staff	Jen Wyness
VWA Staff	Lucia Britto
VWA Staff	Robert Solomon
VWA Staff	Annie Withrow
VWA Board	Belinda Salvoni
VWA Board	Megan Paull
VWA Board	Tim Praill
VWA Board	Craig Spencer
VWA Board	Bev East
VWA Board	Byron Mavrick
WA Genealogical Society Inc	Terrie Usher
WA Genealogical Society Inc	Ian Simon
WAAMH	Shendelle Oliver
WACOSS	Steve Crotty

VOLUNTEERING WA AGM WEDNESDAY 17 OCTOBER 2018
APOLOGIES

Organisation	Name
Bethanie	Laurette LeCras
Alcoa	Jodie Read
Auspire	Morgen Lewis
Ballajura-Malaga Rotary Club	Maggie Lee
Busselton Dunsborough Volunteers	Carl Holroyd
Chorus	Dan Minchin
Clubs WA	Don Bartlem
Community Newspaper Group	Andrew van de Werve
Deloitte	David Hansell
Dept of Biodiversity, Conservation and	Lee Hollingworth
Dept of Communities	Grahame Searle
Epilepsy WA	Lauren Buckels
Fremantle Multicultural Centre Inc	Robyn Bishop
Halland Willcox	Matthew Bridges
Individual Member	David Morrison
Individual Member	Jan Knight
Individual Member	Sallie Davies
Individual Member	Bev East
Individual Member	Tony Friday
Kalgoorlie Boulder Volunteer Centre	Marta Perona
Kwinana Volunteer Centre	Tanya Sander
Leadership WA	Dominique Mecoy
Local Drug Action Groups	Katherine Rogers
Lotterywest	Lee Grmas
Lotterywest	Susan Hunt
Mayor City of Joondalup	Hon Albert Jacob JP
Melville Volunteer Resource Centre	Renae Gillespie
Member for Cowan	Dr Anne Aly MP
Minnovare	Christian
Murdoch Guild of Students	Jodie Ng
OMI	Kim Ellwood
Open Gardens West Coast Inc	Raye Richard
PAV	Gary Low
RAC	Carlie Jones
Rotary Club of Osborne Park	Pip Asphar
Shadow Minister for Volunteering	Alyssa Hayden MLA

St John of God Subiaco Hospital

Uniting Care West

UWA

UWA

WA Genealogical Society

WALGA

Whande Group

Olwyn Waltham

Linda Malone

Ramon Wenzel

Dr Patrick Dunlop

Marg Mansfield

Joanne Burges

Fadzi Whande