



Incorporated as Volunteer Centre of Western Australia (Inc.)

**Minutes of Annual General Meeting  
Wednesday 18 October 2017  
City West Lotteries House  
2 Delhi Street West Perth**

Item	Action
<b>1 Open</b>	Meeting opened at 3.20pm. Chair of the Board of Directors, Craig Spencer, welcomed members and guests.
<b>2 Attendance</b>	Listed in Appendix 1
<b>3 Apologies</b>	Listed in Appendix 2 and tabled It was noted that Minister Mick Murray MLA was a late apology due to parliamentary commitments.
<b>4 Confirmation of Minutes</b>	Minutes of Annual General Meeting 20 October 2016 <b>Motion 1:</b> <i>that the minutes be accepted</i> <i>Moved: Craig Spencer Seconded: Megan Paull Accepted</i>
<b>5 Business Arising</b>	No business arising
<b>6 Report from Chair</b>	Chair Craig Spencer presented report highlighting: <ul style="list-style-type: none"> <li>• organisation of the very successful State Volunteering Conference which provided opportunity for Volunteering WA [VWA] to show innovation and leadership in building the capacity of the sector.</li> <li>• increased membership of 760 organisations from a wide variety of sectors</li> <li>• continuing excellent results in the services and programs provided</li> <li>• thank you to VWA's principal partners, funding agencies and sponsors for their continuing support</li> <li>• thank you to the Board, volunteers and staff for an exceptional year with special mention of Volunteering WA's retiring Board member Patria Jafferries.</li> </ul> <p>Was also pleased to welcome a new Minister for Volunteering, Hon Mick Murray MLA, and was delighted to report that VWA's advocacy with the new State Government resulted in the establishment of the Volunteer Community Reference Group [VCRG] as an advisory committee to the Minister.</p> <p><b>Motion 2:</b> <i>That the Chair's Report be accepted</i> <i>Moved: Craig Spencer Seconded: Byron Mavricks Accepted</i></p>
<b>7 Report from CEO</b>	Report was presented by CEO Tina Williams: <ul style="list-style-type: none"> <li>• Reiterated Chair's comments regarding highlights for the year, particularly the formation of the VCRG</li> <li>• Very pleasing growth in the use of VWA's IT platforms</li> <li>• VWA's training program continues to provide an essential service to members including the launch of a new scholarship program to support beginner, intermediate and advanced training</li> <li>• Corporate volunteering continues to grow and is making a huge contribution to the volunteer sector with skilled and team based volunteering projects</li> <li>• Successful collaborations and partnerships continue through National Volunteer</li> </ul>

	<p>Week, International Volunteer Day, Homeless Connect Perth WA and the WA Volunteer of the Year Awards.</p> <p><b>Motion 3:</b> that the CEO's Report be accepted  <i>Moved: Craig Spencer Seconded: Bev East Accepted</i></p>
<b>8 Report from Treasurer</b>	<p>The Treasurer's Report for the year ended 30 June 2017 and the Audited Financial Statements were presented by Treasurer Byron Mavrick. Main points:</p> <ul style="list-style-type: none"> <li>• VWA's operations for the year resulted in a financial surplus of \$123,766 on revenue of \$2,381,071 compared to revenue of \$2,064,645 last year. Treasurer advised that \$106,000 of this surplus was grant revenue which was expended on capital equipment. Without this revenue, the surplus for the year would be \$17,260.</li> <li>• Projected revenue for 2017/18 is \$2.2 million based on revenue from core funding grants and anticipated revenue from existing and new projects and fee for service activities.</li> <li>• Treasurer extended thanks to VWA's Senior Financial Controller Peter Hopps and to members of the Finance and Audit Committee for their excellent assistance throughout the year.</li> </ul> <p><b>Motion 4:</b> that the financial statements for the year ended 30 June 2017, together with the audit report, be adopted  <i>Moved: Byron Mavrick Seconded: Tony Friday Accepted</i></p> <p><b>Motion 5:</b> that Mr Timothy Turner CPA of Hewitt, Turner and Gelevitis be appointed as auditor of the Volunteer Centre of Western Australia (Inc) for the year ending 30 June 2017  <i>Moved: Byron Mavrick Seconded: Tim Prail Accepted</i></p>
<b>9 Election of Board of Directors</b>	<p>Chair advised that with the retirement of Board Member Patria Jafferries the Board was looking to recruit two coopted members with legal and marketing expertise.</p>
<b>10 Appointments</b>	<p><b>10.1 Patron</b>  Volunteering WA Patron, Governor of Western Australia, the Hon Kerry Sanderson AC has agreed to continue as Patron and the appointment was confirmed on a show of hands.</p> <p><b>10.2 Hon Solicitor</b>  Greg Paull indicated he is prepared to continue in the role as Honorary Solicitor for the next year and his appointment was approved on a show of hands.</p> <p><b>10.3 Auditor</b>  This was dealt with under Item 8.</p>
<b>11 Special Presentations</b>	<p>Ten Year Service Awards were presented to staff members Peter Hopps, Robert Solomon, Traci Gamblin and Maurene Palmer.</p>
<b>12 General Business</b>	<p>No items of general business were raised.</p>
<b>13 Close</b>	<p>Chair thanked the Board, staff and volunteers for their assistance with the presentation of the Annual General Meeting and invited guests to stay for further networking and hospitality.</p> <p>Meeting closed at 4.50 pm</p>

**APPENDIX 1****VOLUNTEERING WA ANNUAL GENERAL MEETING 2017****ATTENDANCE LIST**

<b>NAME</b>	<b>ORGANISATION</b>
Sarah Collins	Living Proud
David Warren	Foodbank
Juliana Summers	Injury Matters (formerly ICCWA)
Samuel Chiu	Advisian
James Maughmer	Scouts WA
Claire Lawrie	Silver Chain
Pauline Sookloll	City of Joondalup
Carrie Harrington	Womens Law Centre of WA
Jennifer Pidgeon	Department Fire & Emergency Services
Patrick Dunlop	University of Western Australia
Dr Sally Paulin	Murdoch University
Charlotte Diaz	Rio Tinto
Hannah Gulliver	Conservation Volunteers
Tristan Duke	Conservation Volunteers Australia
Timothy Turner	HTG Partners
Andrea Moss	VWA Volunteer
Fateha Fahmi	VWA (Pilbara Volunteer Hub)
Maija Hildebrand	Australian Red Cross
Kathryn Godwin	VWA Volunteer
Glenda Gallacher	Joondalup Volunteer Resource Centre
Anne Ward	Mercycare
Tricia Slee	City West Lotteries House
Lana Robinson	UWA Guild Volunteering
Matthew Maxted	Girl Guides WA
Michelle Moss	ECU
Krystle O'Donohue	ECU
Shendelle Oliver	St John Ambulance
Kathy Bel-Bachir	Volunteer Gear
Diana Rosman	Perth Observatory Volunteer Group
Michelle Dunlop	Street Friends
M.C. Webb	Animal Companions
C. Webb	Animal Companions
Tim Prail	VWA Board Member
Katie Voss	Beyond Bank
Jessica Moncur	Woodside Energy
Brad Jolly	Department of Communities
Jo Brooker	Department of Communities
Byron Mavrick	VWA Board Member – Mavrick Partners
Megan Paull	VWA Board Member – Murdoch University
Tony Friday	VWA Board Member – Pilbara Regional Council
Patria Jafferries	VWA Board Member
Craig Spencer	VWA Board Member - Bankwest
Belinda Grandoni	City of Swan
Ashul Shah	Eduka
Kirsty Kennedy	Eduka
Bronwen Channon	National Trust (WA)
Alan Wright	Kanyana Wildlife Rehabilitation Centre

Barbara Wright  
Matt Kavanagh  
Alex Hamilton  
Elizabeth Aason  
Wendy Stanley  
Lisa Begley  
Joanne Reilly  
VWA Staff:  
Angelina Fernando  
Annie Withrow  
Erin McVea  
Gilda Davies  
Jen Wyness  
Keith Almond  
Lorena Castelo  
Lucia Britto  
Maurene Palmer  
Monika Page  
Peter Hopps  
Robert Solomon  
Tara Burke  
Tina Williams  
Traci Gamblin

Kanyana Wildlife Rehabilitation Centre  
Policy Officer, Office of Minister for Volunteering  
Department of Communities  
Swan VRC  
Armadale Volunteer Services  
Rise Network  
Rise Network

## APPENDIX 2

### VOLUNTEERING WA ANNUAL GENERAL MEETING 2017 LIST OF APOLOGIES

Acts 2 College of Mission and Evangelisation	Jane Borg
Alzheimers WA	Joanne O'Connor
Bankwest	Wendy Gauci
Bladder and Bowel Health Aust Inc	Deborah Gordon
Belmont BEC	Frances Cartledge
Cancer Council WA	Jennie Loveridge
Care for Hedland Environmental Association	Jo Smith
Celebrate WA	Mary Petrie
Churches of Christ Sport & Rec Association	Bruce Stuart
Citizens Advice Bureau of WA Inc	Kathryn Lawrence
Clubs WA	Karen Giles
Cura	Annegret Renk-Kotzee
Deloitte	David Hansell
Drug, Alcohol and Prevention Services, MHC	Patricia Westmacott
Jacaranda Community Centre Inc	Lyndsey Fitzgerald
Meerilinga Young Children's Foundation	Lesley Moreschi
Melville Cares	Avril Eady-Waters
Nuhra	Sonya Fletcher-Ham
Parks and Wildlife Service	Lee Hollingworth
Pilgrim Trail	Duncan Jefferson
Sailability	Ann Hodgkinson
Seniors Recreation Council of WA	Kate Chetwin
Special Olympics	Daniel Ogle
St John of God Subiaco	Olwyn Waltham
State Library of WA	Mary Doyle
Victoria Park Centre for the Arts	Clare Szmekura
Vision Connect	Brigid Barry
Volunteer Taskforce	Adrian Griffith
Women and Infants Research Foundation	Jenny Reid
Youth Futures WA	Erica Blaney
Minister for Volunteering	Hon Mick Murray MLA
Shadow Minister for Volunteering	Hon Tjorn Sibma MLC
OMI	Kim Ellwood
Cullen MacCloud	Greg Paull
St Johns Ambulance	Paul Gaughan
Department of Communities	Scott Hollingworth
Department of Communities	Georgic Barret-Lennard
Lotterywest	Susan Hunt
City of Belmont	Lisa Bretnall

City of Joondalup

Volunteer

City of Joondalup

City of Wanneroo

Volunteer

City of Perth

Department of Communities

Mayor Troy Pickard

Peter Rudd

Elizabeth White

Mayor Tracey Roberts

Glenn Baker

Deputy Mayor James Limnios

Kim Dean